



Healthy! Capital Counties

a community approach to better health

Community Health Assessment and Improvement Planning Project

Community Advisory Committee Meeting Minutes

Thursday, February 2, 2011 3:00 to 4:30pm

WHAT HAPPENED:

- Finalized vision statement
- Finalized indicator selection
- Geographic groupings changes discussed
- Focus group populations updated and reviewed

BEFORE NEXT TIME:

- Steering committee will select the data source for the new “diabetes” indicator
- If you have information that may assist in focus group coordination please contact Ross at rpope@mmdhd.org
- Staff begins conducting focus groups

COMING UP at the NEXT MEETING:

- Community asset discussion
- Media Plan Review

1. Project Recap

- a. A brief update was given on where we currently are in the assessment process, what has been accomplished, and what will need to be accomplished in the near future. This was summarized in the updated project schedule document that was distributed to the members in attendance.

2. Vision Statement

- a. The committee members in attendance reviewed and discussed the proposed vision statement. After this discussion it was agreed that the proposed vision statement would be accepted as it is currently worded.

The vision of the Healthy! Capital Counties Community Health Assessment and Improvement Planning Process is that all people in Clinton, Eaton, and Ingham counties:

- live in a physical, social, and cultural environment that supports health
 - live in a safe, vibrant, and prosperous community that provides many opportunities to contribute and thrive
 - live in a community with minimal barriers and adequate resources to reach their full potential
- a. It was agreed that the vision statement would be incorporated into future Healthy! Capital Counties documents and communications.

3. Indicator Discussion

- a. The committee members in attendance reviewed the current version of proposed indicators in detail to determine if any changes were needed either to the document or the selected indicators.

- b. Although, many other worthy indicator topics were discussed by the group (transportation, connectivity, specialty care access, substance abuse) it was agreed that a diabetes indicator needed to be included in our assessment process. To keep the data collection of the selected indicators manageable, those in attendance agreed that the “diabetes” indicator would replace the “alcohol-related motor vehicle injuries” indicator in our assessment process.
- c. It was also recommended that the terminology for the “adolescent mental health” indicator needed to be changed to avoid the perception that the adolescents were clinically diagnosed with a mental health condition.
- d. After these changes are made to the indicator table it was agreed that it will be the final version to be used during this assessment cycle in order to move forward with the process and stay within our timeframe to complete the project.
- e. Cassie shared that the maps developed earlier in the project that identified how geographic regions will be grouped will be revised. The revisions are necessary to reflect the “new” census tracts from the 2010 Census. However, the concept behind the geographic groupings (grouping by median home value and by population density) will be retained.

4. Focus Group Discussion

- a. The committee reviewed the focus groups plan, and the documents that will be used for the focus groups (focus group discussion guide, recruitment documents)
- b. An African-American focus group was added to the focus groups being conducted. This focus group will be conducted in the Lansing area with a host site and date yet to be determined.
- c. Although, all of the focus groups dates/locations have not been confirmed, we anticipate conducting the focus groups between February 15th and Mid-March. The focus groups to be conducted during this timeframe are listed below.
 - i. Uninsured/low-income/unemployed/Medicaid Focus Groups (4)
 - St. Johns at the Mid-Michigan District Health Department on **February 15th**
 - Charlotte at the Barry-Eaton District Health Department on **February 16th**
 - Lansing at the Allen Neighborhood Center on **February 21st**
 - Mason – site and date to be determined
 - ii. Special Needs & Perceptions Focus Group (1)
 - Lansing at Peckham, Inc. on **March 7th**
 - iii. African-American Focus Group (1)
 - Lansing – site and date to be determined
 - iv. Latino and Hispanic Focus Groups (2)
 - Lansing at the Cristo Rey Community Center – dates to be determined
 - There will be two focus groups being conducted, one in Spanish and one in English
- d. If you are interested in being involved in some shape or form (host site, recruitment, promotion) please contact Ross at rpope@mmdhd.org.

5. Other

- a. Next meeting
 - i. **March 1st from 3:00-4:30 at Delta Township Hall NOTE, not the library!**
Conference Room A (upstairs)
7710 W. Saginaw Hwy., Lansing