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| **In progress** | **Completed** | **Our Community Health Assessment and Improvement Model** |
| (adapted from the Association for Community Health Improvement Model) |
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|  | **X** | **1. Establishing the Assessment Infrastructure** |
|  | X | 1.1. Obtain leadership support |
|  | X | 1.2. Build the staff team |
|  | X | 1.3. Identify and obtain resources |
|  | X | 1.4. Determine level of community involvement |
|  | X | 1.5. Consider an assessment advisory committee |
|  | **X** | **2. Defining the Purpose and Scope** |
|  | X | 2.1. Identify the users and audience |
|  | X | 2.2. Define the purpose |
|  | X | 2.3. Specify the target population |
|  |  | **3. Collecting and Analyzing Data** |
|  | X | 3.1. Determine who will collect and analyze data |
| X |  | 3.2. Identify other assessment activities and their results |
| X |  | 3.3. Collect secondary data |
|  |  | 3.4. Collect primary data |
|  |  | 3.5. Analyze data |
|  |  | 3.6. Examine community assets |
|  |  | **4. Communicating Results** |
|  |  | 4.1. Organize information for presentation |
|  |  | 4.2. Prepare a written report (Community Health Profile) |
|  |  | 4.3. Publicize assessment findings |
|  |  | 4.5. Promote community dialogue |
|  |  | **5. Selecting Priorities and Goals** |
|  |  | 5.1. Review assessment data |
|  |  | 5.2. Establish criteria for evaluating data |
|  |  | 5.3. Set priorities through a community dialogue process |
|  |  | 5.4. Construct community goals for health improvement |
|  |  | **6. Planning for Action and Monitoring Progress** |
|  |  | 6.1. Define measurable objectives that relate to each goal. |
|  |  | 6.2. Identify potential strategies (best practices, evidence-based interventions, policy and  environmental changes, systems changes). Identify short-term and medium-term performance  measures. |
|  |  | 6.3. Create and publicize the Community Health Improvement Plan. |
|  |  | 6.4. Create the sustainability plan and develop the evaluation plan. |
|  |  | 6.5. Identify ‘implementation champion’ and implementation workgroup. |
|  |  | 6.6. Implement the action plan. |
|  |  | 6.7 Implement evaluation plan and monitor progress. |